

MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE

Meeting date Tuesday 20th October 2009 8.30 at Bakers and Larners Coffee Shop

Attending: Esme (Chair) EBO, Alison (Fund Raiser) AH, Di DD, Duncan DB
Josh JD

Agenda:

1. Apologies:

Sarah T. Noted that ST was working in Norwich. Nina at work.

2. Minutes of the meeting held on 6th October, 2009

These were agreed and signed.

4. Matters Arising

There were none which were not on the agenda

5. Fund Raiser's Report

AH advised that 46 donations had so far been received in comparison to 34 in at the same time in 2008 making a total of £6278 against £4001 in 2008. AH had invoiced in September which had resulted in the money coming forward sooner. AH was awaiting a further £4000. Of the Banks and Estate Agents she had approached, Barclays had agreed to donate and Watsons had indicated they would be willing to contribute. She was waiting to hear from Alliance and Leicester, HSBC and Lloyds TSB

DD would include an item on HTC agenda about the work of the Christmas Lights Committee.

6 Entertainments

Paul Martin was now not available but this would save money. The programme was discussed with:

6.00 p.m. NN Radio Link Up

6.10 Church and Greshams Choir

6.25 Count down

6.30 switch on

6.35 Cromer Pier

6.55 NN radio

7.00 Band

Other Yard activities were discussed and agreed.

The library might be able to have a Brass band. DB would make enquiries.

7 Report on the Community Centre, Road closure, Fireworks and bucket collection

7a) Community Centre. DD was calling the event "Razz and Dazzle" and posters had been prepared. The Community Centre at present had 5 confirmed stalls.

7b) Road closure DD would be asking for more help with closures. Peacock Lane needed some additional support. Road closure notice had been forwarded to NCC with a copy of the Public Liability Insurance.

7c) Fireworks. The Contract had been received for the Fireworks and this was signed. It was noted that 25% of cost plus VAT was required now and remaining 75% plus VAT on the day. DD to ask Alan Godfrey if smoke flares behind the School house might be possible. An additional insurance form was awaited to cover for the Fireworks. DD would prepare notices to be delivered to households in Station Road and St Andrews Close regarding pet safety.

7d) More bucket collectors were desperately needed.

8. Treasurers report

Reconciliation had been maintained. Craft Stall income totaled 380 and donations £5166 giving a total income of £5246. A c/f figure of £2914.55 gave a total balance of £8159.55

Nina was thanked for her efforts

9. Publicity

EBO had successively managed to have an article on the front page of the Chronicle. JB and DB would get together to produce the text for the leaflet. DD had obtained two quotes for this and the leaflet would need to be at the Chronicle by the 9th November to be delivered prior to the event.

DD would make contact with Richard Batson of the N Norfolk News.

10. Trees

AGREED to have a tree on Fish Hill

11. Website

Josh had given the site a facelift and revamped the content on the home page. He had also introduced permalinks making it easier to access areas on the site. The photo competition would be conducted through the website.

EBO would prepare something for the Chamber of Trade to go on the website as they were one of the main sponsors.

12. Dates of next meetings

Tuesday 3rd November 8.30 at B and L Coffee Shop

Tuesday 10th November 8.30 at B and L Coffee Shop

Tuesday 17th November 8.30 at B and L Coffee Shop

Tuesday 24th November 8.30 at B and L Coffee shop

Sarah T was thanked for paying for the coffee – she had given EBO the money!

.....
Chairman

.....
Date