

## MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE

Meeting date Friday 1<sup>st</sup> October 2010 8.30 a.m. at  
Bakers & Larners Number Ten

**Attending:** Esme (Chair) EBO, Duncan Baker (DB), Nina Baker (NB) Di DD, Josh (JD) Sarah Tribe (ST)

The Chairman welcomed everyone and new member Helga. Helga has a marketing background working for Cromer Pier and lives locally.

EBO advised that Alison and Howard had now gone to live in France.

**1. Apologies.** There were none

**2. Minutes of the meeting held on 17<sup>th</sup> September, 2010.** These were agreed and signed.

**3. Matters arising not included on the agenda.** There were none

**4. Treasurers Report.** £490 income plus £450 had been received from Greshams for the road closure notice fee. Current Balance stood at £877.24

DD had sent off the cheque for £450 to NCC Highways for the road closure  
It was questioned whether or not this was an annual fee.

**5. Fund Raising.** Following a meeting with Chamber members various volunteers had been around the town with letters appealing for donations for the Holt lights. Feedback so far was:

Caroline had received 12 pledges totaling £1010

Charles had received pledges of £500

Other Pledges - Pointers £70; Past Caring £100

Payments – Body & Face £25; Holt Society £200 - £50 for stall and £150 for sponsoring Leaflet; Direct payments in to the HCLC Bank account had been made by Holt Dental Practice £100. (all of these payments were included in Balance figure of £877.24)

Bakers and Larners had pledged £3000 which would go direct to C and O

Further update, following return to shops, would be given at the next meeting.

In the meantime Nina would keep a rolling record of receipts and pledges and forward for information. DD advised that she had written to McCarthy Stone and to Total Butler and replies were awaited.

**6. Lighting and Trees.** Collecting boxes would go out next week, Sarah having obtained some large stickers from Break to go around the collecting boxes. DD had taken a pic of Sarah with the boxes for the Chronicle.

£150 had been received from the Holt Society for the information leaflet (James through Josh would progress this). There was some discussion on whether of

not the Christmas Shop could sponsor this (Nine had been contacted by the shop owners) but Nina was asked to go back to the Shop and say that we would be pleased if they would pay for the tree on Shirehall Plain near their shop and they might consider decorating it with some personalized decorations

DD update members concerning the Methodist lights. ST had contacted C&O and DD had then written to the Methodists and copied this to C & O

A reply was awaited from the Methodists.

**7. Website.** JD had taken AH off the website and also donations from 2009. There was a page now for 2010 sponsors to include the business logo. He had put new things on the blog.

**8. Entertainments.** DB advised that the climbing wall had agreed £350 plus 50% of takings provided help was offered on the night. Lantern workshop had made contact with DB and asked for additional time to make lanterns. It was agreed that the clown should start at 5.00 p.m. with the stilt walkers leading off the procession into town at 5.45 p.m. The clown could help muster the children. This would avoid the conflict of the clown show with the start of the procession. The Climbing wall would be charged £350 in exchange for us offering a volunteer to help with the event. There would also be a 50% donation given. Enquiries would be made about the Kingswood alternative.

**9. Community Centre Stalls.** DD had obtained money from 10 stalls requesting to go in the Community Centre. In addition Norfolk Heatwave had asked and members were happy with their inclusion.

**10. Town Centre Stalls.** It was agreed to put Renaldos, Mr Brown the Coffee man and Pick n Mix and Fudge together in front of Joules. Graves would be paying 2 X £250 plus a donation, with Wendy Graves being asked to pay £175. Stalls needed to supply a copy of their public liability insurance.

**11. Traffic Orders.** DD had completed the form and forwarded the cheque for £450 Public Liability Insurance was now being sought and DD hoped to obtain two quotes. Enquiries would be made about one off payment for traffic orders.

**9. Date of next meeting.** This was set Wednesday 13<sup>th</sup> October. (Bakers & Larners). Other meetings :

Friday 5<sup>th</sup> November

Friday 19<sup>th</sup> November

Friday 3<sup>rd</sup> December (post event wash up)

EBO thanked for paying for the coffees

Meeting closed at 9.45 a.m.

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**Chairman**

.....  
**Date**

