

MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE
Meeting date Monday 12th December 2011 8.30 a.m. at
Bakers & Larners Number Ten

Attending: Esme (Chair) EBO, Nina Baker (NB), Jen Barker (JB), Di Dann DD, Tom Dick (TD), Josh Dyball (JD), Chris Lambert (CL), Maggie Prior (MP), Simon Gresham (SG)

1. Apologies:

Sue Landers (SL); Alexa King (AK).

2. Minutes of the meeting held on 21st November 2011

These were agreed and signed.

2.1 Matters arising not included on the agenda

There were none.

2.2 Quick round up of views and feedback from 23rd November event

JD– event went smoothly. The Lantern event should be promoted in 2012
Gentleman Jim was brilliant.

NB– event went well. NB had managed to go around everyone involved.

MP– noted that the footfall had come late. There had been a lot of praise for the fireworks. Some visitors in the Centre had asked for refreshments. Some stall holders in the centre had not taken much money.

EBO commented that stall holders should market themselves.

JB– pleased with the way things had gone stage show had worked well and had been the focus. Possibly too much of Radio North Norfolk although the announcements from the stage had been done well/ Bucket collectors needed to be more visible.

CL– positive feedback.

TD- street stall set up had gone well, 3 dogs on leads of concern although DD had put a letter in the paper asking for pet owners to make sure their pets were safe and sound.

SG– the lights switch on had gone well but Gun Hill had not worked. Barclays Bank was a dark area. Adnams had made a last minute effort to light up, which was appreciated. People had commented that the shops were not open. Noted that there were good reasons for this

DD– the police had been late to cone off Market Place and High Street causing problems for stall holders. The situation had been saved by virtue of the fact that visitors had arrived late. There had been low footfall to the Community centre which might necessitate a rethink of the activities to be held in the Centre for 2012. DD had approached one hawker selling within the road closure area for payment, and this had been made without problems.

3. Financial Update

A receipts and payments spreadsheet and bank reconciliation was available to the end of November, 2011. Total bank balance was £4918.53 At that time

receipts totaled £11469.57 with payments of £11344.79£1000 would be forwarded by Lambert Investments. NB had a bank statement from the end of November, and it was hoped that with amounts still to come in there would be some £5000 to carry forward to 2012. DD would bill Kings and Barnhams for their 4 trees (£36). A letter from the Fishmongers offering a further £300 was read, but it was noted that this donation could not be maintained by the Fishmongers.

Refunds would be made to the Friends of Kelling Hospital £25 (they had declined to use their town centre stall pitch) and to the Holt Flower Club £5. (they had taken a Community Centre stall instead of a Town centre stall). Christmas card sales money was coming in, but DD asked for people to ensure stock was controlled. i.e. people who had taken cards should ensure that payment was received The auction of the Tony Hall cartoon would continue until Saturday.

4. Celebratory Meal

Byfords had kindly offered to do this again. This was in addition to their gold sponsorship for the event. The date was set as 5th January at 8.00 p.m.

5. The new Committee Format

Following discussion a Chamber of Trade EBO advised that the way forward was to have a fund raising committee spearheaded by the Treasurer. The committee would be made up of local traders each working in their own area. Three people had volunteered from the Chamber meeting which was an excellent start in this process.

Members advised if they were willing to stand in 2012:

JD-happy to maintain website but he could not commit to HCL Committee meetings. TD had also offered to help with the website. DD could also help. He would arrange gold silver and bronze sponsors and list all sponsors on the site in due course.

JB- happy to carry on with entertainments but she would need to be in charge of the activity. JB keen to work with C&O lighting who had ideas for the event.

MP-happy to carry on

NB- leaving owing to family and work commitments. Warm thanks were passed to the retiring treasurer.

SG- had enjoyed his lights experience and would take over as treasurer

TD- was keen to do street stalls and website support

DD- offered to undertake publicity

EBO- would continue as Chairman of the Committee.

CL- would continue as tree officer

There was discussion on the 2012 event date. The date for the 2012 event was agreed as Wednesday 21st November 2012.

6. Next meeting date

Set as Friday 20th January 2012 8.30 a.m. Bakers and Larners Coffee Shop
There being no more business the meeting closed at 10.00 a.m.

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Chairman

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Date

