

MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE
Meeting date Monday 21st November 2011 8.30 a.m. at
Bakers & Larners Number Ten

Attending: Esme (Chair) EBO, Nina Baker (NB), Jen Barker (JB), Di Dann DD, Tom Dick (TD), Josh Dyball (JD), Chris Lambert (CL), Maggie Prior (MP), Simon Gresham (SG)

Also in attendance Duncan Baker

1. Apologies:

Sue Landers (SL); Alexa King (AK).

2. Minutes of the meeting held on 11th November 2011

These were agreed and signed.

2.1 Matters arising not included on the agenda

There were none.

3. Lantern Making event

Josh and Esme and Di had attended. This was considered to have been a success and could be built on in future years. The Community Center could be on a Saturday prior to the event and a rolling workshop for lantern makers could be provided. DD would enquire on the availability of Saturdays. The lantern makers had received instructions about the parade. Steve Drummond, the Lantern Maker, would hopefully be returning for this. JD would help with the lining up of the Parade which would be lead by Gentleman Jim.

4. Website

JD had been spending quite some time updating the site and including news features on it.

5. Finance

NB had sent an update on finances. Monies received to date totaled £11298. This included the £3600 from Bakers and Larners but no monies as yet from Byfords or Lambert Investments. Additional monies paid over from shops, and stalls and private donations totaled £484 giving a total of £11782. Costs were estimated as follows:

Entertainment £3395; Lights and associated costs £19000 Total £220095 giving a shortfall of £7000. This shortfall could be reduced by the monies carried over from the 2010 event of £4700 and the expected donation from Byfords. Therefore the Committee had just about broken even for 2011. However the cards had to be sold as quickly as possible and monies would need to be raised in the buckets to give some money to carry over in the bank balance for 2012.

There was a discussion on the stickers JD had obtained an estimate for them A decision would be made about this at the wash up meeting.

DD would bill Keys £9 for a tree as they had not donated

The raffle would be drawn on 12th Night. Budgens staff had been very busy with the new shop.

Noted that no bids as yet had been received for the Tony Hall Cartoon.

6. Community Centre and Christmas Cards

DD advised that 12 stalls had booked in. She had arranged a raffle which MP would undertake AGREED that this should be for HCC Lottery fund.

The Cards would bge sold at the Centre and outside the Feathers. The bookshjop was also selling the cards.

7. Entertainment

JB provided a revised event itinerary. EBO's daughters would host Ed Parker. The High Sheriff would be asked to judge the window displays. Ukulele Troubadours would also be around the town.

8. Lighting displays

SG was happy following the walkabout although some shops wee panicking now to make sure their lights were up. The Methodist Chapel was still alight because the Minister had locked up and the lights were working to a timer. But Jules had committed to a display.

9. Trees.

CL and everyone were pleased with the trees

10. Road Closure

Stewards issued with tabards. MP had prepared F and C vouchers for Alberts

11. On the Night

Members listed where and shat they would be doing

Di Dann.

1p.m. Organising Community Centre stalls.2.p.m. CC opens for business.

From 2.p.m. - organising reduction of traffic parked in town centre with police.

3.55.p,m. – setting up road closure in order; Barclays , Browns , Church St.,Peacock Corner until 5.15.p.m.

Checking road closures until 7.30.

Taking 20 collecting buckets to the Lawns for 8.p.m.

Removing road closure notices.

Josh Dyball.

Collecting children from school plus Christie, available to help Di from 4.p.m.

Back to Community Centre to hand out lights etc. for lantern procession at

5.45.Processing from 6p.m.-6.40.p.m.

Return family home and then return for tally up of buckets at 8.p.m.

Nina Baker.

As Treasurer , delivering and taking cash/cheques as pre-organised.

Duncan will be organising Round Tabler stewards.

Jen Barker.

checking that the yards have entertainers at 5.30.p.m.

Checking Entertainers arrive for stage and keeping them to time.

(Make sure Ed Parker gets 2 minutes!)

Tom Dick

3.30.p.m.onwards. Organising correct , bona fide street stalls in correct places.

Chris Lambert.

Checking up that no trees have fallen down....

Help for heroes tombola in S&P until 7.p.m.

2x 16 yr old boys available – could be invaluable re climbing wall – drumming up custom and taking money.

Simon Gresham.

Shadowing C&O – ensuring all shops on High Street switch on at 6.45.p.m.

(Siddalls closed and on a timer for 6.45.p.m.No room for delay!)

Esme.

2-3.p.m. selling Christmas cards in Community centre.

3.30.p.m. onwards. Backing Tom up re Street stalls and getting £200 from Lee

Chilcott.(£500 – Graves)

5.00.p.m. Walk round yards and streets.

6.p.m.Bircham Gallery until switch on .Walk round.

8.p.m.The Lawns to count bucket money.

Maggie Prior .

4.p.m- 6.30.p.m. – selling Christmas cards , raffle.

8.p.m.Counting bucket money.

Alexa , Sue – in Budgens hopefully with the bike and raffle tickets!

Extra on the night -

Brian and Glynis Payne will escort the High Sheriff around the town , judging best widow display and best light display en route.

Kate and Emma Bagnall-Oakeley will escort Ed Parker around from 6.45 p.m. to shops on the streets and the yards.If possible , they will visit a few in the High Street between 6.10 and 6.30.

Everyone would count monies at Lawns at 8.00 p.m. onwards

12. Next meeting

Wash Up Monday 12th December 2011 at 8.30 a.m. at Bakers & Larners
EBO advised that she had undertaken 5 years as Chairman and felt it was time to move over.

DD was thanked for paying for the coffees. Meeting closed at 10.10 a.m.

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Chairman

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Date