

**MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE**  
**Meeting date Friday 21<sup>st</sup> October 8.30 a.m. at**  
**Bakers & Larners Number Ten**

**Attending:** Esme (Chair) EBO, Jen Barker (JB), Di Dann DD, Tom Dick (TD), Josh Dyball (JD), Chris Lambert (CL) Maggie Prior (MP), Simon Gresham (SG)

**1. Apologies:**

Nina Baker (NB), Sue Landers (SL); Alexa King (AK)

**2. Minutes of the meeting held on 7th October 2011**

These were agreed and signed.

**3. Matters arising not included on the agenda**

There were none.

**4. Treasurers Report / Fund Raising**

NB had forwarded a report and advised that £5753.26 in the bank A/c, with cheques to be paid in: Smith and Pinching £125.00; Past Caring £100.00, Reflex Hair Studio £100.00, Simon Gresham £100.00. Cheques to clear bank: Climbing Wall £200, Pyrofection £300; Road Closure £36.00, HTC repayment for the Buckets. There was more income to be paid into the bank: Renaldos £40, Holt Society donation £200, Alberts Fish Bar £50, Crowes £50, Watsons £75, RSPB £25, W Graves £150, Coffee2Go £50, Flower Club £25, Star throwers £25, Friends of Kelling Hospital £25, Mahoney (stall in Centre) £20. SG advised that he had raised about £700. Cheques would need to be raised M & J Services for £120 plus delivery of £6.99 Total £126.00 for the 20 tabards; £250 for the Insurance.

This would give an approximate bank balance of £6652, which would drop to £5362 when Barnwells had been paid £1290 for the Christmas Cards printing.

No fund raisers were available for Apple yard. DD would cover this area.

**5. Road Closure**

MP had rung the Chairman of the Rugby Club and there was to be a meeting on Tuesday. No other names had come forward to help with this task. The form for road closure had been sent in to NCC.

**6. Order of Activities**

These were discussed and one or two amendments made to JB's list

**7. Community Centre Activities**

JD had prepared a poster for the Lantern Making, which was circulated. It was **AGREED** that on 23<sup>rd</sup> November the procession would need to leave the HCC by 6.00 p.m. DD would ask the Police to be involved with this.

Noted that so far only 5 craft stalls had booked a table at the Centre. DD asked everyone to make contact with craft makers and encourage them to take part.

### **8. Town Centre Stalls**

Stall enquiries were coming in and DD would be seeing TD to work out the location of the stalls. EBP asked for a copy of this for everyone. EBO also asked that at the next meeting telephone numbers could be exchanged.

### **9. Trees**

CL advised that trees would be dropped off on 9<sup>th</sup> November. EBO had a tree and also another dead ash tree for decorating in Chapel Yard. 2 further tall trees were needed and CL would contact the Stody state, DD the Sennowe Estate. Shops which had donated money would receive a tree for their bracket holders. (shops did their own decorating of these small trees) Shops which had not given any donation to the lights would be expected to pay for their small trees. CL had made contact with Gary at Edgefield Nurseries concerning these small trees.

### **10. Publicity**

This was now urgent the Chronicle which would be delivered 28<sup>th</sup> October would have a banner, but it was important to make sure that there was good publicity coverage in the last Chronicle to go out before the event. The deadline date for this was noted as 2<sup>nd</sup> November. The flyer would need to be prepared and inserted into this Chronicle. The Times would also be used.

TD would write an editorial for the Chronicle regarding donations.

### **11. Lights**

SG advised that while the lights estimate was the same as 2010 £10280 plus VAT - VAT was now 20% which made the total £12336. In addition to lights the Chapel Yard Tree would cost £743 for lights although the labour charge was included in the main quite. The £743 was for lights which would not be repeated in following years. A quote had also been obtained for lighting Church Street with White icicle lights and this was £884. A decision about this would be made at the next meeting – following assessment of the receipts from the fund raising.

It was **AGREED** that HSBC should be asked to light their own building. They had offered to make a donation but would then not light their own building.

### **12. Tony Hall Cartoon (unframed)**

CL would ask Bircham Gallery if they could display this in their window. He would also ask if they could run the auction on the cartoon. Everyone was delighted with the cartoon. It was **AGREED** that this would be promoted on the stage and that the auction should remain open until 20<sup>th</sup> December. JD would help CH with a poster for the auction.

**13. Christmas Cards**

DD advised that these had been lost at Byfords, but she would go through JD CD's again and hoped to have the information to the printers by the middle of the week. A printing slot had been reserved.

**14. Next meeting**

4<sup>th</sup> November 2011 at 8.30 a.m. at Bakers & Larners

The Police would be asked to attend by DD

A further meeting was set for Friday 11<sup>th</sup> November at 8.30 a.m. and Monday 21<sup>st</sup> November at 8.30 a.m.

MP was thanked for paying for the coffees. Meeting closed at 10.00 a.m.

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**Chairman**

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**Date**