

## MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE

Meeting date Friday 5<sup>th</sup> November 2010 8.30 a.m. at  
Bakers & Larners Number Ten

**Attending:** Esme (Chair) EBO, Duncan Baker (DB), Nina Baker (NB), Di DD, Josh and James from josh.biz (JD) Sarah Tribe (ST). The Chairman welcomed new members Tom and Jen. Tom had attended the recent Chamber of Trade meeting and had initiated the idea of a Christmas Late night shipping event Jen was helping David at the Bookshop with his various fund raising commitments. David was poorly.

### **Agenda:**

#### **1. Apologies:**

Helga. ST advised that Helga would be working in Holt soon.

#### **2. Minutes of the meeting held on 12th October, 2010**

These were agreed and signed.

#### **3. Matters arising not included on the agenda**

There were none.

#### **4. Treasurers Report / Fund Raising**

NB presented the financial statement:

Donations which included Craft Fayre Income totaled £7465. In addition a donation from Bakers and Larners had already been received of £3625 and also from Appleyard of £1175; £2000 was hoped to be forthcoming from Byfords and the pledges received totaled £5905. This gave a potential income total of £20170

Expenses **AGREED** were materials for the Lantern Making workshop and Spider trail Total £720

Esme thanked everyone for their huge effort with the fund raising

#### **5. Fire works**

DD advised that she had met Rob from Pyrofection on site. Rob was happy to undertake the work and had given three quotations at cost price. It was **AGREED** to go for the £635 quotation. Rob needed help in site security and DD had a volunteer for this job. DD would advise Rob of the Committee's decision and ask him to liaise with JD for the benefit of publicity on the [www.holtchristmaslight.org](http://www.holtchristmaslight.org) website. It was **AGREED** not to have a song.

DD had advised Premier Fireworks of the decision and had thanked Clive for his efforts in the past.

#### **6. Entertainments**

Entertainments cost was £3090 and there had been an addition £20 charged for LED lights instead of candles for the lanterns. Esme would assist with the spider trail climbing frame.

## **7. Lights and trees**

ST had ordered trees for Lees Yard, but the yard would pay for these themselves. Noted that Herbert Kittle from Peewit Farm Briston had offered trees from his farm where he used to grow them This would be considered for 2011. Trees had been ordered and the big ones had cost £125. C & O had started to put up lights they were slightly later than last year owing to their own activities in opening the new shop in Lees Yard.

## **8. Publicity**

The leaflet was excellent and this had now been printed. DD would collect from NNDC printworks on Monday and take to the Chronicle for household distribution. The Chronicle may also include it as a page in the edition. EBO, DB and Nick (Stage man) would visit Radio North Norfolk and Tom and Jen were invited along too. The EDP had been contacted and had been given information. DD would prepare posters for shops and Tom would collect from the Centre and hand round the shops.

## **9. Website**

JD advised that there were now 60 /70 unique visitors to the site, with many from north America. He explained that he had increased the size of the logos depending on the amount of money given and text links were available for those who had made donations. The principle sponsors were on the home page. He had asked for logos and key words from all sponsoring businesses.

## **10. Community Centre**

Craft Stalls pitches had all been taken. DB had liaised with Raz and the Lantern Makers and had arranged for the PCSO and the Siltwalker to lead the procession from the Centre into town leaving the Centre 5 minutes earlier than last year.

## **11. Road Closure**

Volunteers had responded to DD appeal letters and the night was now covered. There was a good possibility of monies coming back to the committee as NCC had made the road closure notice for all towns on one advert in the EDP. Alan Godfrey was aware and had said he would not expect the money back. (Greshams having paid the licence fee of £450)

## **12. Bucket collectors.**

It was **AGREED** that volunteers from the community should be found for the bucket collection rather than from Break. The conditions of the licence would then not be broken. DD so far had three volunteers. Further efforts would be made.

## **13. Street Stalls**

Stall pitches were identified. DD would contact stall holders.

**10. Date of next meeting**

This was set as Tuesday 16<sup>th</sup> November 6.00 p.m. Byfords.

Everyone threw money into the coffee pot but then when DB went to pay it had been paid – we think it is ST we must thank!

Pot money to go towards next meeting refreshment costs.

Esme thanked everyone for their tremendous efforts. Meeting closed at 9.30 a.m.

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**Chairman**

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**Date**