

MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE

**Meeting date Friday 6th May 2011 8.30 a.m. at
Bakers & Larners Number Ten**

Attending: Esme (Chair) EBO, Nina Baker (NB), Di Dann DD, Tom Dick (TD), Chris Lambert (CL),

Agenda:

1. Apologies:

Josh Dyball josh.biz (JD), Jen Barker (JB), Alexa King (AK) and Sue Landers (SL)

2. Minutes of the meeting held on 8th April 2011

These were agreed and signed.

3. Matters arising not included on the agenda

There were none.

4. Chairman Report

EBO had attended the recent Chamber of Trade AGM and had advised Chamber about the pledges already received for 2011. The new Holt Guide featured the Lights and the appeal flyer asking for help with the event.

5. Treasurers Report / Fund Raising

NB advised that £450 had been received back from NCC and an account for £55 for road closure would now be paid. £500 had been received as a payment in advance from Hayes & Storr. Current Balance in the Community Account was £5318.26. Pledges (excluding the Hayes and Storr cheque) for 2011 amounted to £1175, Members were delighted.

TD had prepared a draft fund raising sponsorship form which would be finalized by the September meeting.

6. Raffle and Charity Boxes

AK and SL had advised EBO that matters were progressing.

7. Street stalls

TD had prepared a publicity leaflet for the event and a list of possible local charities which he might write to asking if they would like to have a stall. Members would advise any further names for the list at the next meeting.

TD had prepared a Press Release for the event to include the names of those who had already pledged (Noted that three more should be included : Hayes & Stoor, Past Caring and Smith & Pinching). Noted that one of the shops who had pledged had not put their name on the form. Charities would be described as "local registered charities" DD had copied TD a town centre map.

8. Celebrity

Norwich City Manager or Martin Peters would be approached by Len Casey

9. Community Centre Events

DD had booked the Centre for the 23rd November 2011 from 1.00 p.m. She had also booked the Centre for the afternoon of Thursday 17th November for the Lantern Making Workshop. JD would be asked if he had contacted the Lantern Making workshop concerning this. Norfolk Bee Keepers would be invited to have a display in the Centre (No Charge)

10. Entertainments

Jen had advised EBO that she had booked ECT; Nick the Sound man; Nathan from Greshams; Graham Lewis from Radio North Norfolk. DD would forward the information about the fireworks to Jen. It was agreed that the Climbing Wall would be the preferred activity. Jen was hoping to involve the Primary School.

11. Additional helpers.

Maggie Prior had offered to help. DD had suggested that she could help in the Community Center

12. Trees

TD's press release included a request for the donation of trees. Chris would be kept informed. 3 main trees which were 18 feet high were needed and also small trees for the holders. CL would ask Sarah Tribe for her list of brackets for trees on shop fronts.

13. Lights

A Lighting Officer was still needed to replace Sarah Tribe. Esme was still hopeful that a staff member from Byfords might take over Sarah's role with the lights organization.

14. Ideas

- a) Hold a stall at the North Norfolk Railway 1940's week end. TD had enquired 17 and 18th September. Currently all places taken.
- b) DD suggested printing and selling packs of Christmas Cards using our Lights Pics. She would ask Josh about this.

15. Date of next meeting

This was set as 10th June, 22nd July, 9th September 8.30 a.m.
DD was thanked for paying for the coffees.
Meeting closed at 9.30 a.m.

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Chairman

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Date

