MINUTES OF THE HOLT CHRISTMAS LIGHTS COMMITTEE

Meeting date Tuesday 12th October 2010 8.30 a.m. at Bakers & Larners Number Ten

Attending: Esme (Chair) EBO, Duncan Baker (DB), Di DD, Josh (JD) Sarah Tribe (ST)
The Chairman welcomed everyone.
Agenda:
1. Apologies:
Nina Baker (NB). The Chairman asked that thanks be forwarded to Nina for her efforts.

2. Minutes of the meeting held on 1st October, 2010
These were agreed and signed.

3. Matters arising not included on the agenda
3.1 Methodist Church Lights Account. Further information was awaited from the Methodists and C & O on this.
3.2 DD had received a quote for £225 for insurance from Zurich This was AGREED and a cheque would be raised.
3.3 DD had contacted Chris Hoddy and his band and a fund raising event could be arranged at the Centre in the early Spring (for Lights and Break) Freda was currently looking at date availability for the Centre.
3.4 ST and EBO had two possible volunteers for the Committee and would meet them informally for coffee to discuss the work involved

4. Treasurers Report / Fund Raising
In Nina's absence DB presented the financial statement
£1143.77 in the Current A/c with £140.00 to be banked
Pledges of £698 had been received and raised as accounts; in addition a donation of £20 from M and M Rutland from Melton. Charles Butler had pledges of about £500; Caroline Carter £1010; John Lintott who had taken on a considerable number of premises, awaited.

Bakers and Larners £3000 had been forwarded to C and O.
Chamber pledge of £1200. Holt Society donation for the leaflet.
RBL donation was £1000. While more money was coming from Appleyard it was from individual businesses.

6. Lighting and Trees
C & O had given a warning that some replacement LED lights would be needed next year Certain areas lit with the LCD lights which had stayed in place had not faired well. C & O would start work the first week of November

Collecting boxes had been going out to shops. Sarah was thanked for her efforts. The collecting boxes for Break had made quite an impact.

6. Website
The site had recently been updated.
EBO thanked Josh for his efforts

7. Publicity
JD and DB would get together to agree the leaflet which would be distributed through the Chronicle. The leaflet would be printed at NNDC and would be distributed through the Chronicle (closing date 2nd November; distribution date 10th November).

The leaflet was to be sponsored by the Holt Society.

8. Entertainment
All was in place. It was **AGREED** to have the lantern making for £505 and pay the requested £115 up front This amounted to a £50 increase
Fireworks – this was dependent on monies coming in and a decision would need to be made by the time the leaflet went to print.
Entertainments in the Centre with lantern making timed from 3.30 p.m.
and the parade from 6.00 p.m.

DD would arrange posters for the Community Centre events. As well as the clown show and the lantern making there would be a bran tub. All pitches for the Centre craft stall had been sold and there would now be a waiting list

8. Traffic Orders
DD had completed the form and forwarded cheque The insurance certificate would be sent in due course following completion of the Zurich form. DD would be appealing for counters to help with road closure

9. Street Stalls
Recent receipts from:-
Jones coffee trolley plus wicker £100; S Brown coffee £50; Holt Scouts £25 (did not want to be in Albert Street); Holt Area Patient Group £25.

10. Date of next meeting
This was set as Friday 5th November (Bakers & Larners).
Other meetings :
Friday 19th November; Friday 3rd December (post event wash up)
DD thanked for paying for the coffees. Meeting closed at 9.30 a.m.

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Chairman **Date**